



Designated Visitor Application Form

Person-Served: _____ Date: _____

Name of Person Filling Out the Form: _____

Relationship to Person-Served: _____

Designated Visitor(s):

1. _____ Telephone #: _____

2. _____ Telephone #: _____

Visit Type	Maximum duration of each visit	Maximum frequency of visits	Safety Measures
Designated Visitor	30 minutes	2 visits per week	<u>Under Normal Precautions:</u> These visitors are permitted to have non-distanced visits, where the visitor is within 2 m of the person-served. Meticulous hand hygiene is required before and after any physical touch.

Terms & Conditions:

- a. To qualify as a Designated Visitor, the visitor must be at least 18 years of age
- b. The decision to designate a person as a Designated Visitor is entirely the decision of the person-served and/or their Substitute Decision Maker and not Sunbeam Community & Developmental Services
- c. The premise of the Designated Visitor classification is to be a permanent decision without frequent transition between who the designated visitors are.
- d. A person-served and/or their Substitute Decision Maker(s) may change a designation in response to a change in the availability of a designated visitor, either temporary (illness) or permanent
 - i. The request to change who is the designated visitor must be in writing to the supervisor of the group home
- e. Designated visitors may be temporarily suspended during a surge in COVID-19 cases in Waterloo Region, or other identified high risk threshold, depending upon Public Health or Government advice and/or the organization's assessment of risk.
- f. Sunbeam retains the right to require the use of appropriate PPE by designated visitors: the visitor will be provided appropriate PPE to safeguard their visit and the visitor will be expected to conduct themselves in a manner aligning with the pandemic precautions required of the organization's staff (appropriate PPE, a face covering is worn at all times, hand hygiene, physical distancing, respecting the direction and decisions of the most senior supervisory staff on duty).
- g. During an outbreak and/or a suspected or confirmed case of COVID-19, designated visitor visits are postponed until public health declares the outbreak or investigation over.
- h. At all times, the visitor is expected to immediately report to staff any breach of pandemic precautions they may have experienced during the visit, and the visitor must respect the resulting direction and decisions of the most senior supervisory staff on duty. Such visitors must not interfere with or disrupt the safe operation of the home by their actions or behavior.

I understand and agree to the above terms and conditions. *Signed:* _____

FOR SUNBEAM ADMINISTRATION

<input type="checkbox"/> Received	<input type="checkbox"/> Confirmed with Person Filling Out the Form	<input type="checkbox"/> Confirmation communicated to group home
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