



Board of Directors Opportunity

Sunbeam Community & Developmental Services is an innovative charitable not-for-profit service provider delivering programs, services and supports to children, youth, adults and older adults living with developmental disabilities. Sunbeam supports individuals and families across Waterloo Region, Wellington County, Dufferin County, Halton Region and Peel Region. Sunbeam is primarily funded by the Ministry of Children, Community & Social Services as the trusted regional center for developmental services across the Central-West Region of Ontario

Our Commitment to Diversity, Inclusion and Equity

As the decision-making body at the highest level of organizational governance and leadership, the Board of Directors of Sunbeam Community & Developmental Services plays a critical role in creating an organization committed to the issues of anti-racism, equity, diversity and inclusion. We recognize the value that comes from diverse perspectives and the lived experiences of our stakeholders, who bring fresh, new ideas to our organization. Diversity plays a key role in our ability to deliver on our *mission of providing innovative opportunities that enable the people we support to reach their goals and achieve recognition of their value in the community.*

We are deeply committed to diversity and inclusion and encourages applications from Black, Indigenous, People of Colour, Persons with Disabilities, Women, Members of the LGBTQ2S Community, and others who may contribute to fostering innovative ideas and solutions.

The Opportunity

As part of our annual board recruitment cycle, Sunbeam has several upcoming openings for individuals to join our highly talented, dedicated and diverse volunteer Board of Directors. The ideal candidates will possess professional and/or lived experience in various sectors and disciplines, interest / experience in board governance and the policy governance model and have a passion for supporting people with disabilities. We also ask that each board member participate in at least one of the committees of the board. Preference will be given to candidates having experience with developmental service, health, community and/or social services sectors. Financial management experience is also considered an asset.

- The **Board of Directors** meets the last Wednesday of each month from September to June starting at 6:00 pm for approximately 2.0 to 2.5 hours.
- The **Finance Committee** meets the 2nd last Wednesday of the month in September, November, January, March and May, at 5:00 pm for approximately 90 minutes.
- The **Governance Committee** meets the 2nd last Wednesday of the month in October, February, April and June, at 6:00 pm. February and April for approximately 90 minutes.

All Board and Committee members receive board and agency orientation and will receive an information package via a secure online portal prior to the scheduled meetings. Members are expected to be familiar with the materials and actively participate in the meetings. Meetings are currently held remotely, using videoconference tools such as Microsoft Teams and Zoom. Members are provided Sunbeam iPads equipped with the necessary software and security features to access the secure online board portal and to enable meeting participation.

At such time that the pandemic environmental conditions permit, board and committee meetings are planned to be held in-person (primarily at our main site at 2749 Kingsway Dr. in Kitchener) with an option to participate virtually.

To Learn More

For more information about the role of the Board of Directors, to indicate an interest to apply, or to request the board member application package, please contact:

Mary Flynn-Carey, Executive Assistant

E-mail: m.flynn-carey@sunbeamcommunity.ca or Telephone: (519) 893-6200 ext. 246.

Candidates are encouraged to apply no later than May 7, 2021 as we are recruiting for new members to be appointed at the June 2021 Annual General Meeting.



www.sunbeamcommunity.ca

