

ONTARIO TRANSFER PAYMENT AGREEMENT

The Agreement is effective as of the 1st day of April, 2023

B E T W E E N

His Majesty the King in right of Ontario
as represented by the Minister of Children, Community and Social Services
(the "Province")

- and -

Sunbeam Community & Developmental Services
(the "Recipient")

CONSIDERATION

In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The Agreement, together with:

- Schedule "A" - General Terms and Conditions
- Schedule "B" - Service Specific Information and Additional Provisions
- Schedule "C" - Service Description
- Schedule "D" - Budget
- Schedule "E" - Reports
- Schedule "F" - Service Data

any amendment to the Agreement made pursuant to Article 4.0 and any document incorporated by reference into the Agreement, including the Service Objectives Document,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

4.2 Notwithstanding the foregoing, the Province may, at any time, upon consultation with the Recipient, add a new Schedule or replace any or all of the following:

- (a) Schedule "B" (Service Specific Information and Additional Provisions);
- (b) Schedule "C" (Service Description);
- (c) Schedule "D" (Budget);
- (d) Schedule "E" (Reports); and
- (e) Schedule "F" (Service Data).

4.3 If the Province adds or replaces a schedule in accordance with section 4.2, such schedule shall be deemed to be added to the Agreement or to replace the particular Schedule for the period of time to which it relates, provided that if the Recipient does not agree with any or all of the Schedules, the Recipient may terminate the Agreement pursuant to section A12.1.

5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

- (a) by receiving Funds, it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including *the Broader Public Sector Accountability Act, 2010* (Ontario), *the Public Sector Salary Disclosure Act, 1996* (Ontario), and *the Auditor General Act* (Ontario);
- (b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) it has reviewed copies of all documents incorporated by reference, including the Service Objectives Document, and that it will review amendments to those documents as communicated by the Province;
- (d) the Funds are:
 - (i) to assist the Recipient to carry out each Service and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (e) the Province is not responsible for carrying out the Services;
- (f) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with each Service or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act; and

- (g) the Province is bound by the *Financial Administration Act* (Ontario) (“**FAA**”) and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to,
- (i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or
 - (ii) the payment having been charged to an appropriation for a previous fiscal year.

SCHEDULE "A"

GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 **Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 **Definitions.** In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means, in respect of a Service, the terms and conditions set out in Schedule "B".

"Agreement" means this Agreement entered into between the Province and the Recipient, all of the Schedules listed in section 1.1, any amendments made pursuant to Article 4.0, and any document incorporated by reference into the Agreement, including the Service Objectives Document.

"Budget" means, a Component budget attached to the Agreement in Schedule "D".

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Component" means the specific group of Services that are grouped together as set out in Schedule "C".

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A13.1.

"Funding Year" means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

"Funds" means the money the Province provides to the Recipient pursuant to the Agreement.

"Indemnified Parties" means His Majesty the King in right of Ontario, His ministers, agents, appointees, and employees.

"Maximum Funds" means, in respect of a Component, the maximum Funds set out in Schedule "B".

"Notice" means any communication given or required to be given pursuant to the Agreement.

"Notice Period" means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A13.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A13.4.

"Parties" means the Province and the Recipient.

"Party" means either the Province or the Recipient.

"Reports" means the reports described in Schedule "E".

"Service End Date" means, in respect of a Service, the date on which the Service will terminate as set out in Schedule "C".

"Service Objectives Document" means the service objectives content is located at <https://www.ontario.ca/MCCSSServiceObjectives>

"Services" means, collectively, the undertakings listed in Schedule "C" and further described in the Service Objectives Document as "Services Delivered". **"Service"** means any one of them.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 **General.** The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Services;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Services, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 **Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 **Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;

- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to deliver each Service successfully;
- (f) procedures to enable the Recipient to identify risks to the delivery of each Service and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.
- (i) Procedures to ensure that any personal information, including personal health information, that is collected in the course of delivering Services is safeguarded and protected.

A2.4 **Supporting Proof.** Upon the request of the Province, the Recipient will: provide the Province with proof of the matters referred to in Article A2.0.

A2.5 **Risk Assessment Process.** The Recipient will:

- (a) Upon the request of the Province, comply with the Province's risk assessment business process
- (b) submit to the Province any information required by the Province on all areas of risk set out in the risk assessment in accordance with the timelines and content requirements specified by the Province; and
- (c) submit to the Province an action plan and any supplementary information required by the Province, in accordance with the timelines specified by the Province, that specifies how it will mitigate the risks identified during the risk assessment process according to specific timelines.

A3.0 TERM OF THE AGREEMENT

A3.1 **Term.** The term of the Agreement will commence on the Effective Date and continue unless superseded or replaced by a subsequent agreement or until it is terminated earlier pursuant to Article A12.0 or Article A13.0.

A4.0 FUNDS AND CARRYING OUT THE SERVICE

A4.1 **Funds Provided.** The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out each Component;
- (b) provide the Funds to the Recipient in such amounts and at such times as the Province determines; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 **Limitation on Payment of Funds.** Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A11.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the delivery of a Service;
- (c) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.1;

A4.3 Use of Funds and Carry Out the Service. The Recipient will do all the following:

- (a) carry out each Service in accordance with:
 - (i) the Agreement;
 - (ii) the Service Objectives Document;
 - (iii) the policies, guidelines and requirements of the Province as communicated to it; and
 - (iv) best practices for the delivery of a Service.
- (b) use the Funds only for the purposes of carrying out the Service;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario;
- (e) comply with the Province's policies on the recovery of Funds and the treatment of revenues and expenditures and policies with respect to financial reporting which will be issued from time to time.

A4.4 Interest Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may do either or both of the following:

- (a) deduct an amount equal to the interest from any further instalments of Funds;
- (b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 Rebates, Credits, and Refunds. The Province will calculate Funds based on the actual costs to the Recipient to carry out the Services, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A4.7 Financial Flexibility. Despite subsection A4.3(c), the Recipient may transfer Funds between Budget lines according to the parameters set out in the Province's "Financial Flexibility" Policy for Transfer Payment Recipients.

A4.8 Approved Budget. The Parties agree that the approved Budget will be negotiated on or before the start of the applicable Funding Year while this Agreement is in force. In the event the Budget is not re-negotiated by that time, payments will continue to be made in accordance with the funding stipulated in the approved Budget for the immediately preceding Funding Year until

such time as the Budget is re-negotiated or this Agreement is terminated.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will:

- (a) do so through a process that promotes the best value for money; and
- (b) comply with the Broader Public Sector Accountability Act, 2010 (Ontario), including any procurement directive issued thereunder, to the extent applicable.

A5.2 **Disposal.** The Recipient will not sell, change the use, or otherwise dispose, of any asset, item, furnishing or equipment purchased with the Funds without the prior written consent of the Province, unless such asset, item, furnishing or equipment is a moveable asset with negligible residual value of less than as provided for in Schedule "B"

A6.0 CONFLICT OF INTEREST

A6.1 **No Conflict of Interest.** The Recipient will carry out each Service and use the Funds without an actual, potential, or perceived conflict of interest.

A6.2 **Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to each Service, the use of the Funds, or both.

A6.3 **Disclosure to Province.** The Recipient will:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 **Preparation and Submission.** The Recipient will:

- (a) submit to the Province, according to the submission instructions provided by the Province, all Reports in accordance with the timelines and content requirements as provided for in Schedule "E", or in a form as specified by the Province from time to time;
- (b) submit to the Province, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and

(d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 **Record Maintenance.** The Recipient will keep and maintain for a minimum period of seven years from their creation:

(a) all financial records (including invoices) relating to the Funds or otherwise to each Service in a manner consistent with generally accepted accounting principles; and

(b) all non-financial documents and records relating to the Funds or otherwise to each Service.

A7.3 **Inspection.** The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of each Service and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

(a) inspect and copy the records and documents referred to in section A7.2;

(b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and

(c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, any Services, or both.

A7.4 **Disclosure.** To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

A7.5 **No Control of Records.** No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 **Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will:

(a) acknowledge the support of the Province for the Services; and

(b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

A8.2 **Publication.** The Recipient will indicate, in any of its Service-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 PROVISION OF FRENCH LANGUAGE SERVICES

A9.1 **Non-Designated Recipient.** If the Recipient is a not a designated entity required to offer Services in French in areas designated under the French Language Services Act (Ontario) ("FLSA"), in addition to any requirements under the FLSA the Recipient is required to:

- (a) demonstrate capacity to deliver Services in French;
- (b) submit a completed Quality Improvement Plan in the form provided by the Province at the time of budget submission; and
- (c) participate in the validation process with respect to the Quality Improvement Plan with the Province.

A.9.2 **FLSA Designated Public Service Agency.** If the Recipient is an entity designated under the FLSA, it will, at the time of budget submission, submit a compliance attestation in the form provided by the Province affirming that it meets the Ministry of Francophone Affairs' requirements for designation of public service agencies.

A10.0 INDEMNITY

A10.1 **Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with any Service or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A11.0 INSURANCE

A11.1 **Recipient's Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a service similar to the Services would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

A11.2 **Proof of Insurance.** The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage as provided for in section A11.1; or
 - (ii) other proof that confirms the insurance coverage as provided for in section A11.1; and
- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A12.0 TERMINATION ON NOTICE

A12.1 **Termination on Notice.** Either Party may terminate the Agreement, or any Service funded

under the Agreement, at any time upon giving at least sixty (60) days' Notice to the other.

A12.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Services, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A12.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.3 Consequences of Termination on Notice by the Recipient. If the Recipient terminates the Agreement pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any or all of the following amounts:
 - (i) an amount equal to any Funds remaining in the possession or under the control of the Recipient;
 - (ii) any amount equal to any Funds provided to the Recipient not used in accordance with the Agreement; and
 - (iii) any amount equal to any Funds the Province provided to the Recipient.

A13.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A13.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out any Service;
 - (ii) achieve values to the level indicated in Schedule "F";
 - (iii) use or spend Funds; or
 - (iv) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt,

or applies for the appointment of a receiver; or

(d) the Recipient ceases to operate.

A13.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of any Service;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A13.3 Opportunity to Remedy. If, in accordance with section A13.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A13.4 Recipient not Remediating. If the Province provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A13.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period or initiate any one or more of the actions provided for in sections A13.2(a), (c), (d), (e), (f), (g), (h), and (i).

A13.5 When Termination Effective. Termination under Article A13.0 will take effect as provided for in the Notice.

A14.0 FUNDS AT THE END OF A FUNDING YEAR

A14.1 **Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A13.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A15.0 FUNDS UPON SERVICE END DATE

A15.1 **Funds Upon Service End Date.** In respect of each Service, the Recipient will, upon the Service End Date, return to the Province any Funds remaining in its possession or under its control.

A16.0 DEBT DUE AND PAYMENT

A16.1 **Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

A16.2 **Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the Province immediately, unless the Province directs otherwise.

A16.3 **Interest Rate.** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

A16.4 **Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province as provided for in Schedule "B".

A16.5 **Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

A17.0 NOTICE

A17.1 **Notice in Writing and Addressed.** Notice will be in writing and will be delivered by email, or personal delivery, and will be addressed to the Province and the Recipient respectively as provided for Schedule "B", or as either Party later designates to the other by Notice.

A17.2 **Notice Given.** Notice will be deemed to have been given one Business Day after the Notice is delivered.

A18.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A18.1 **Consent.** When the Province provides its consent pursuant to the Agreement it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A19.0 SEVERABILITY OF PROVISIONS

A19.1 **Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A20.0 WAIVER

A20.1 **Condonation not a waiver.** Failure or delay by either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

A20.2 **Waiver.** Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

A21.0 INDEPENDENT PARTIES

A21.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A22.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A22.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A22.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

A23.0 GOVERNING LAW

A23.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A24.0 FURTHER ASSURANCES

A24.1 **Agreement into Effect.** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A25.0 JOINT AND SEVERAL LIABILITY

A25.1 **Joint and Several Liability.** Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A26.0 RIGHTS AND REMEDIES CUMULATIVE

A26.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A27.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A27.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of His agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A.28.0 OPEN DATA

A.28.1 **Open Data.** The Province reserves the right to publish Agreement information as open data. This includes Recipient contact information, financial terms, key dates, and outcomes or outputs.

A 29.0 SURVIVAL

A29.1 **Survival.** The following Articles and sections, and all applicable cross- referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of termination of the Agreement or a Service End Date: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.3(e), A4.4, A4.5, A4.6 section A5.2, section A7.1, sections A9.1 and A9.2 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article 10.0, section A12.2, section 12.3, sections A13.1, A13.2(d), (e), (f), (g) and (h), Article A14.0 Article A15.0, Article A16.0, Article A17.0, Article A19.0, section A22.2, Article A23.0, Article A25.0, Article A26.0, Article A28.0, and Article 29.0.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"
SERVICE SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Program: MCCSS Budget Package 2023-24

Component Name	Region / Branch	Maximum Funds
Children's Rehabilitation Services	Central Region	\$34,400
Respite Services	Central Region	\$738,876
Complex Special Needs	Central Region	\$4,963,926
Coordinated Service Planning	Central Region	\$554,050
Autism	Central Region	\$174,100
DSSL - Adults' Community Accommodation	Central Region	\$45,734,523
DSSL - Children's Community Accommodation	Central Region	\$1,918,567
Adults' DS Community Support Services	Central Region	\$5,169,920
Children's DS Community Support Services	Central Region	\$746,753
Services for Children and Youth with Complex Needs	Central Region	\$16,500

Amount for the purposes of section 5.2 of Schedule "A"	\$5,000
Insurance	\$2,000,000
Ministry address for purposes of insurance pursuant to A.11.0	The Ministry of Children, Community and Social Services 7th Flr, 438 University Ave. Toronto, ON M5G 2K8
Contact information for the purposes of Notice to the Province	Name: Carmela DiMondo Phone Number: (416) 723-3586 Email: carmela.dimondo@ontario.ca
Contact information for the purposes of Notice to the Recipient	Name: Brian Swainson Phone Number: (519) 893-6200 ext.246 Email: b.swainson@sunbeamcentre.com

SCHEDULE "C"
SERVICE DESCRIPTION

Component: Children's Rehabilitation Services (Central Region)

Service Name	Start Date	End Date
Community-based Rehabilitation Services	April 1, 2023	March 31, 2024

Component: Respite Services (Central Region)

Service Name	Start Date	End Date
Enhanced Respite for Medically Fragile and/or Technology Dependent Children and Youth	April 1, 2023	March 31, 2024

Component: Complex Special Needs (Central Region)

Service Name	Start Date	End Date
CSN - Individualized Supports	April 1, 2023	March 31, 2024
CSN - Community Enhancement	April 1, 2023	March 31, 2024

Component: Coordinated Service Planning (Central Region)

Service Name	Start Date	End Date
Service Planning Coordinators	April 1, 2023	March 31, 2024
FASD Worker/Coordinator Services	April 1, 2023	March 31, 2024

Component: Autism (Central Region)

Service Name	Start Date	End Date
ASD - Respite Services	April 1, 2023	March 31, 2024
Other ASD Supports	April 1, 2023	March 31, 2024

Component: DSSL - Adults' Community Accommodation (Central Region)

Service Name	Start Date	End Date
DS Supported Group Living Settings	April 1, 2023	March 31, 2024
DS Host Family Settings	April 1, 2023	March 31, 2024

Component: DSSL - Children's Community Accommodation (Central Region)

Service Name	Start Date	End Date
Childrens Comm Living-Group Living Suppts	April 1, 2023	March 31, 2024

Component: Adults' DS Community Support Services (Central Region)

Service Name	Start Date	End Date
DS Temporary Supports	April 1, 2023	March 31, 2024

DS Application Entity	April 1, 2023	March 31, 2024
DS Caregiver Respite Services and Supports	April 1, 2023	March 31, 2024
DS Community Participation Services and Supports	April 1, 2023	March 31, 2024
DS Professional and Specialized Services	April 1, 2023	March 31, 2024

Component: Children's DS Community Support Services (Central Region)

Service Name	Start Date	End Date
Spec Comm Suppts-Child.-Serv Coord/Case Mgt.	April 1, 2023	March 31, 2024
Spec Comm. Suppts-Child-Behaviour Intervention	April 1, 2023	March 31, 2024

Component: Services for Children and Youth with Complex Needs (Central Region)

Service Name	Start Date	End Date
Family and Caregiver Skills Building and Support	April 1, 2023	March 31, 2024

Additional information regarding service descriptions is available in the Service Objectives Document.

SCHEDULE "D" BUDGET

Component: Children's Rehabilitation Services (Central Region)

Item	Description	Amount
Budget		
Service Delivery Budget	Total service delivery budget by component.	\$34,400
Expenditure		\$34,400
Staffing	Total staffing expenditure for all services/program.	\$0
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$0
Permanent Compensation Enhancement Salaries	Total eligible staffing expenditures related to Personal Support Workers and Direct Support Workers Permanent Compensation Enhancement (Do not include this amount in the Salaries).	\$0
Staff Training	Total expenditure of training activities for all service/program staff.	\$0
# of FTE(s)	Number of full time service/program staff.	0
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$0
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$0
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients. (Net ACA Costs)	\$0
Allocated Central Administration Percentage	Allocated Central Administration expressed as a percentage.	0%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$0
Other Program/ Service Expenditure	Other service/program expenditures for direct program/service provision that is not capture above.	\$34,400
Revenue		\$0
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0
Other Provincial Government Funding	Revenue received from the Government of Ontario (other than MCCSS) for all services/programs.	\$0
Client Contribution Payments	Revenue received from clients for all services/programs.	\$0
Interest Earned	Interest earned from MCCSS funding for this Component.	\$0
Other Revenue	Other revenue received, from sources not captured above, for all programs/services.	\$0
Adjustments (+/-)	To be used for Adjustment Requests ONLY	\$0

	Transactions (+/-) against ministry allocation amount for program/services (e.g. one-time funds [+], or reductions [-]). Ministry approval required prior to adjustments between components.	
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Component: Respite Services (Central Region)

Item	Description	Amount
Budget		
Service Delivery Budget	Total service delivery budget by component.	\$738,875.98
Expenditure		\$862,224
Staffing	Total staffing expenditure for all services/program.	\$769,025
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$769,025
Permanent Compensation Enhancement Salaries	Total eligible staffing expenditures related to Personal Support Workers and Direct Support Workers Permanent Compensation Enhancement (Do not include this amount in the Salaries).	\$0
Staff Training	Total expenditure of training activities for all service/program staff.	\$0
# of FTE(s)	Number of full time service/program staff.	27
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$38,536
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$921
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients. (Net ACA Costs)	\$32,435
Allocated Central Administration Percentage	Allocated Central Administration expressed as a percentage.	4.39%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$21,307
Other Program/ Service Expenditure	Other service/program expenditures for direct program/service provision that is not capture above.	\$0
Revenue		\$123,348.02
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0.02
Other Provincial Government Funding	Revenue received from the Government of Ontario (other than MCCSS) for all services/programs.	\$0
Client Contribution Payments	Revenue received from clients for all services/programs.	\$0
Interest Earned	Interest earned from MCCSS funding for this Component.	\$0
Other Revenue	Other revenue received, from sources not captured above, for all programs/services.	\$123,348

Adjustments (+/-)	To be used for Adjustment Requests ONLY Transactions (+/-) against ministry allocation amount for program/services (e.g. one-time funds [+], or reductions [-]). Ministry approval required prior to adjustments between components.	\$0
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Component: Complex Special Needs (Central Region)

Item	Description	Amount
Budget		
Service Delivery Budget	Total service delivery budget by component.	\$4,963,926
Expenditure		\$4,963,926
Staffing	Total staffing expenditure for all services/program.	\$474,534
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$474,534
Permanent Compensation Enhancement Salaries	Total eligible staffing expenditures related to Personal Support Workers and Direct Support Workers Permanent Compensation Enhancement (Do not include this amount in the Salaries).	\$0
Staff Training	Total expenditure of training activities for all service/program staff.	\$0
# of FTE(s)	Number of full time service/program staff.	6
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$0
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$714
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients. (Net ACA Costs)	\$0
Allocated Central Administration Percentage	Allocated Central Administration expressed as a percentage.	0%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$43,152
Other Program/ Service Expenditure	Other service/program expenditures for direct program/service provision that is not capture above.	\$4,445,526
Revenue		\$0
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0
Other Provincial Government Funding	Revenue received from the Government of Ontario (other than MCCSS) for all services/programs.	\$0
Client Contribution Payments	Revenue received from clients for all services/programs.	\$0
Interest Earned	Interest earned from MCCSS funding for this Component.	\$0
Other Revenue	Other revenue received, from sources not captured	\$0

	above, for all programs/services.	
Adjustments (+/-)	To be used for Adjustment Requests ONLY Transactions (+/-) against ministry allocation amount for program/services (e.g. one-time funds [+], or reductions [-]). Ministry approval required prior to adjustments between components.	\$0

Component: Coordinated Service Planning (Central Region)

Item	Description	Amount
Budget		
Service Delivery Budget	Total service delivery budget by component.	\$554,050
Expenditure		\$554,050
Staffing	Total staffing expenditure for all services/program.	\$473,448
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$473,322
Permanent Compensation Enhancement Salaries	Total eligible staffing expenditures related to Personal Support Workers and Direct Support Workers Permanent Compensation Enhancement (Do not include this amount in the Salaries).	\$0
Staff Training	Total expenditure of training activities for all service/program staff.	\$126
# of FTE(s)	Number of full time service/program staff.	7.50
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$0
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$13,174
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients. (Net ACA Costs)	\$9,252
Allocated Central Administration Percentage	Allocated Central Administration expressed as a percentage.	1.67%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$1,928
Other Program/ Service Expenditure	Other service/program expenditures for direct program/service provision that is not capture above.	\$56,248
Revenue		\$0
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0
Other Provincial Government Funding	Revenue received from the Government of Ontario (other than MCCSS) for all services/programs.	\$0
Client Contribution Payments	Revenue received from clients for all services/programs.	\$0
Interest Earned	Interest earned from MCCSS funding for this Component.	\$0

Other Revenue	Other revenue received, from sources not captured above, for all programs/services.	\$0
Adjustments (+/-)	To be used for Adjustment Requests ONLY Transactions (+/-) against ministry allocation amount for program/services (e.g. one-time funds [+], or reductions [-]). Ministry approval required prior to adjustments between components.	\$0

Component: Autism (Central Region)

Item	Description	Amount
Budget		
Service Delivery Budget	Total service delivery budget by component.	\$174,100
Expenditure		\$174,100
Staffing	Total staffing expenditure for all services/program.	\$77,785
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$77,785
Permanent Compensation Enhancement Salaries	Total eligible staffing expenditures related to Personal Support Workers and Direct Support Workers Permanent Compensation Enhancement (Do not include this amount in the Salaries).	\$0
Staff Training	Total expenditure of training activities for all service/program staff.	\$0
# of FTE(s)	Number of full time service/program staff.	1
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$0
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$1,928
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients. (Net ACA Costs)	\$0
Allocated Central Administration Percentage	Allocated Central Administration expressed as a percentage.	0%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$94,387
Other Program/ Service Expenditure	Other service/program expenditures for direct program/service provision that is not capture above.	\$0
Revenue		\$0
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0
Other Provincial Government Funding	Revenue received from the Government of Ontario (other than MCCSS) for all services/programs.	\$0
Client Contribution Payments	Revenue received from clients for all services/programs.	\$0
Interest Earned	Interest earned from MCCSS funding for this	\$0

	Component.	
Other Revenue	Other revenue received, from sources not captured above, for all programs/services.	\$0
Adjustments (+/-)	To be used for Adjustment Requests ONLY Transactions (+/-) against ministry allocation amount for program/services (e.g. one-time funds [+], or reductions [-]). Ministry approval required prior to adjustments between components.	\$0

Component: DSSL - Adults' Community Accommodation (Central Region)

Item	Description	Amount
Budget		
Service Delivery Budget	Total service delivery budget by component.	\$45,734,523
Expenditure		\$47,333,198
Staffing	Total staffing expenditure for all services/program.	\$18,023,643
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$17,872,573
Permanent Compensation Enhancement Salaries	Total eligible staffing expenditures related to Personal Support Workers and Direct Support Workers Permanent Compensation Enhancement (Do not include this amount in the Salaries).	\$120,000
Staff Training	Total expenditure of training activities for all service/program staff.	\$31,070
# of FTE(s)	Number of full time service/program staff.	260
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$105,444
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$155,549
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients. (Net ACA Costs)	\$1,083,554
Allocated Central Administration Percentage	Allocated Central Administration expressed as a percentage.	2.37%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$1,616,970
Other Program/ Service Expenditure	Other service/program expenditures for direct program/service provision that is not capture above.	\$26,348,038
Revenue		\$1,598,675
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0
Other Provincial Government Funding	Revenue received from the Government of Ontario (other than MCCSS) for all services/programs.	\$0
Client Contribution Payments	Revenue received from clients for all services/programs.	\$1,598,675

Interest Earned	Interest earned from MCCSS funding for this Component.	\$0
Other Revenue	Other revenue received, from sources not captured above, for all programs/services.	\$0
Adjustments (+/-)	To be used for Adjustment Requests ONLY Transactions (+/-) against ministry allocation amount for program/services (e.g. one-time funds [+], or reductions [-]). Ministry approval required prior to adjustments between components.	\$0

Component: DSSL - Children's Community Accommodation (Central Region)

Item	Description	Amount
Budget		
Service Delivery Budget	Total service delivery budget by component.	\$1,918,567
Expenditure		\$2,019,143
Staffing	Total staffing expenditure for all services/program.	\$1,548,223
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$1,548,223
Permanent Compensation Enhancement Salaries	Total eligible staffing expenditures related to Personal Support Workers and Direct Support Workers Permanent Compensation Enhancement (Do not include this amount in the Salaries).	\$0
Staff Training	Total expenditure of training activities for all service/program staff.	\$0
# of FTE(s)	Number of full time service/program staff.	48
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$16,387
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$6,962
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients. (Net ACA Costs)	\$206,706
Allocated Central Administration Percentage	Allocated Central Administration expressed as a percentage.	10.77%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$84,940
Other Program/ Service Expenditure	Other service/program expenditures for direct program/service provision that is not capture above.	\$155,925
Revenue		\$100,576
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0
Other Provincial Government Funding	Revenue received from the Government of Ontario (other than MCCSS) for all services/programs.	\$0
Client Contribution Payments	Revenue received from clients for all	\$0

	services/programs.	
Interest Earned	Interest earned from MCCSS funding for this Component.	\$0
Other Revenue	Other revenue received, from sources not captured above, for all programs/services.	\$100,576
Adjustments (+/-)	To be used for Adjustment Requests ONLY Transactions (+/-) against ministry allocation amount for program/services (e.g. one-time funds [+], or reductions [-]). Ministry approval required prior to adjustments between components.	\$0

Component: Adults' DS Community Support Services (Central Region)

Item	Description	Amount
Budget		
Service Delivery Budget	Total service delivery budget by component.	\$5,169,920
Expenditure		\$5,169,920
Staffing	Total staffing expenditure for all services/program.	\$3,217,512
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$3,176,242
Permanent Compensation Enhancement Salaries	Total eligible staffing expenditures related to Personal Support Workers and Direct Support Workers Permanent Compensation Enhancement (Do not include this amount in the Salaries).	\$0
Staff Training	Total expenditure of training activities for all service/program staff.	\$41,270
# of FTE(s)	Number of full time service/program staff.	47
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$444,079
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$127,065
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients. (Net ACA Costs)	\$224,814
Allocated Central Administration Percentage	Allocated Central Administration expressed as a percentage.	4.35%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$165,880
Other Program/ Service Expenditure	Other service/program expenditures for direct program/service provision that is not capture above.	\$990,570
Revenue		\$0
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0
Other Provincial Government Funding	Revenue received from the Government of Ontario (other than MCCSS) for all services/programs.	\$0

Client Contribution Payments	Revenue received from clients for all services/programs.	\$0
Interest Earned	Interest earned from MCCSS funding for this Component.	\$0
Other Revenue	Other revenue received, from sources not captured above, for all programs/services.	\$0
Adjustments (+/-)	To be used for Adjustment Requests ONLY Transactions (+/-) against ministry allocation amount for program/services (e.g. one-time funds [+], or reductions [-]). Ministry approval required prior to adjustments between components.	\$0

Component: Children's DS Community Support Services (Central Region)

Item	Description	Amount
Budget		
Service Delivery Budget	Total service delivery budget by component.	\$746,753
Expenditure		\$746,753
Staffing	Total staffing expenditure for all services/program.	\$574,530
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$574,530
Permanent Compensation Enhancement Salaries	Total eligible staffing expenditures related to Personal Support Workers and Direct Support Workers Permanent Compensation Enhancement (Do not include this amount in the Salaries).	\$0
Staff Training	Total expenditure of training activities for all service/program staff.	\$0
# of FTE(s)	Number of full time service/program staff.	8.50
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$37,609
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$28,500
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients. (Net ACA Costs)	\$37,576
Allocated Central Administration Percentage	Allocated Central Administration expressed as a percentage.	5.03%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$13,367
Other Program/ Service Expenditure	Other service/program expenditures for direct program/service provision that is not capture above.	\$55,171
Revenue		\$0
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0
Other Provincial Government	Revenue received from the Government of Ontario	\$0

Funding	(other than MCCSS) for all services/programs.	
Client Contribution Payments	Revenue received from clients for all services/programs.	\$0
Interest Earned	Interest earned from MCCSS funding for this Component.	\$0
Other Revenue	Other revenue received, from sources not captured above, for all programs/services.	\$0
Adjustments (+/-)	To be used for Adjustment Requests ONLY Transactions (+/-) against ministry allocation amount for program/services (e.g. one-time funds [+], or reductions [-]). Ministry approval required prior to adjustments between components.	\$0

Component: Services for Children and Youth with Complex Needs (Central Region)

Item	Description	Amount
Budget		
Service Delivery Budget	Total service delivery budget by component.	\$16,500
Expenditure		\$16,500
Staffing	Total staffing expenditure for all services/program.	\$0
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$0
Permanent Compensation Enhancement Salaries	Total eligible staffing expenditures related to Personal Support Workers and Direct Support Workers Permanent Compensation Enhancement (Do not include this amount in the Salaries).	\$0
Staff Training	Total expenditure of training activities for all service/program staff.	\$0
# of FTE(s)	Number of full time service/program staff.	0
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$0
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$0
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients. (Net ACA Costs)	\$0
Allocated Central Administration Percentage	Allocated Central Administration expressed as a percentage.	0%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$0
Other Program/ Service Expenditure	Other service/program expenditures for direct program/service provision that is not capture above.	\$16,500
Revenue		\$0
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0

Other Provincial Government Funding	Revenue received from the Government of Ontario (other than MCCSS) for all services/programs.	\$0
Client Contribution Payments	Revenue received from clients for all services/programs.	\$0
Interest Earned	Interest earned from MCCSS funding for this Component.	\$0
Other Revenue	Other revenue received, from sources not captured above, for all programs/services.	\$0
Adjustments (+/-)	To be used for Adjustment Requests ONLY Transactions (+/-) against ministry allocation amount for program/services (e.g. one-time funds [+], or reductions [-]). Ministry approval required prior to adjustments between components.	\$0

**SCHEDULE "E"
REPORTS**

Reports

Report Type	Report Period Start	Report Period End	Due
Interim	April 1, 2023	October 31, 2023	November 24, 2023
Final	April 1, 2023	March 31, 2024	July 31, 2024
Audited Financial Statement	April 1, 2023	March 31, 2024	July 31, 2024

Other Reports

Report Type	Report Period Start	Report Period End	Due
N/A			

SCHEDULE "F" SERVICE DATA

The Recipient will achieve the outputs at the values listed below:

Component: Children's Rehabilitation Services (Central Region)

Service Name	Service Data Name	Target
Community-based Rehabilitation Services	Ministry-funded agency expenditures: CBRS	\$34,400
Community-based Rehabilitation Services	# visits (total): CBRS	85
Community-based Rehabilitation Services	# of visits (total - Occupational Therapy): CBRS	0
Community-based Rehabilitation Services	# of visits (total - Physiotherapy): CBRS	0
Community-based Rehabilitation Services	# of visits (total - Speech-Language Pathology): CBRS	85
Community-based Rehabilitation Services	# of individuals served (unique): CBRS	85
Community-based Rehabilitation Services	# of individuals served (Unique - Occupational Therapy): CBRS	0
Community-based Rehabilitation Services	# of individuals served (Unique - Physiotherapy): CBRS	0
Community-based Rehabilitation Services	# of individuals served (Unique - Speech-Language Pathology): CBRS	85
Community-based Rehabilitation Services	# of individuals waiting for initial assessment: CBRS	0
Community-based Rehabilitation Services	# of individuals waiting for service initiation: CBRS	0
Community-based Rehabilitation Services	Average wait time from referral to initial assessment (# of days): CBRS	0
Community-based Rehabilitation Services	Average wait time from initial assessment to service initiation (# of days): CBRS	0
Community-based Rehabilitation Services	# of individuals referred to CTC services (total)	0
Community-based Rehabilitation Services	# of intake assessments completed (total): SmartStart Hubs	40

Community-based Rehabilitation Services	Average age at intake assessment (months): SmartStart Hubs	0
Community-based Rehabilitation Services	# of individuals at intake assessment (ages 0 to 4): SmartStart Hubs	0
Community-based Rehabilitation Services	# of individuals at intake assessment (ages 5 to 12): SmartStart Hubs	0
Community-based Rehabilitation Services	# of individuals at intake assessment (ages 13 to 21): SmartStart Hubs	0
Community-based Rehabilitation Services	# of individuals waiting for intake assessment: SmartStart Hubs	0
Community-based Rehabilitation Services	Average wait time from referral to intake assessment (# of days): SmartStart Hubs	0

Component: Respite Services (Central Region)

Service Name	Service Data Name	Target
Enhanced Respite for Medically Fragile and/or Technology Dependent Children and Youth	Ministry-funded Agency Expenditures: Enhanced Respite	\$738,876

Component: Complex Special Needs (Central Region)

Service Name	Service Data Name	Target
CSN - Individualized Supports	# of Individuals Served (Unique): CSN Individualized Supports	22
CSN - Individualized Supports	Ministry-funded Agency Expenditures: CSN Individualized Supports	\$4,200,006
CSN - Community Enhancement	# of Individuals Served (Unique): CSN Community Enhancement	25
CSN - Community Enhancement	Ministry-funded Agency Expenditures: CSN Community Enhancement	\$763,920

Component: Coordinated Service Planning (Central Region)

Service Name	Service Data Name	Target
Service Planning Coordinators	Ministry-funded Agency Expenditures: Service Planning Coordinators	\$374,050

Service Planning Coordinators	# of New Referrals: SPC	30
Service Planning Coordinators	# of New Referrals Self-Referred or Referred by Family: SPC	0
Service Planning Coordinators	# of New Referrals by School or Educator: SPC	0
Service Planning Coordinators	# of New Referrals by Physician Other Health Provider: SPC	0
Service Planning Coordinators	# of New Referrals by Children's Aid Society: SPC	0
Service Planning Coordinators	# of New Referrals by Indigenous Child Well Being Society or Other Indigenous Organization: SPC	0
Service Planning Coordinators	# of New Referrals by Other Sources: SPC	30
Service Planning Coordinators	# of Individuals Initiating Coordinated Service Planning (Total): SPC	30
Service Planning Coordinators	# of Individuals at Coordinated Service Planning Initiation (Ages 0 to 4): SPC	2
Service Planning Coordinators	# of Individuals at Coordinated Service Planning Initiation (Ages 5 to 12): SPC	15
Service Planning Coordinators	# of Individuals at Coordinated Service Planning Initiation (Ages 13 to 21): SPC	16
Service Planning Coordinators	# of Individuals Waiting for Coordinated Service Planning Initiation (Total): SPC	0
Service Planning Coordinators	Average Age at Coordinated Service Planning Initiation (Months): SPC	0
Service Planning Coordinators	Total Wait Time from Referral to Coordinated Service Planning Initiation (# of Days): SPC	38
Service Planning Coordinators	Hours of Direct Service Time Spent (Total): SPC	1,191
Service Planning Coordinators	Hours of Indirect Service Time (Total): SPC	7,500
Service Planning Coordinators	# of Full Time Equivalents (Total): SPC	5

Service Planning Coordinators	# of Individuals with an Active Coordinated Service Plan (Total): SPC	130
Service Planning Coordinators	# of Individuals Discharged that Met their Goals: SPC	0
Service Planning Coordinators	# of Individuals Discharged due to Family Leaving Catchment Area: SPC	130
Service Planning Coordinators	# of Individuals Discharged due to Inability to Reach Family: SPC	0
Service Planning Coordinators	# of Individuals Discharged at the Request of the Family: SPC	0
FASD Worker/Coordinator Services	# of Individuals Served (Unique): FASD Worker/Coordinator Services	150
FASD Worker/Coordinator Services	Average Wait Time (# of Days): FASD Worker/Coordinator Services	0
FASD Worker/Coordinator Services	# of Individuals Waiting (Total): FASD Worker/Coordinator Services	0
FASD Worker/Coordinator Services	Ministry-funded Agency Expenditures: FASD Worker/Coordinator Services	\$180,000

Component: Autism (Central Region)

Service Name	Service Data Name	Target
ASD - Respite Services	# of Individuals Served (Out-of-Home): ASD Respite Services	30
ASD - Respite Services	# of Hours (Out-of-Home Services Received): ASD Respite Services	2,674
ASD - Respite Services	# of Hours (In-Home Services Received) : ASD Respite Services	0
ASD - Respite Services	Ministry-funded Agency Expenditures: ASD Respite Services	0
ASD - Respite Services	# of Individuals Served (In-Home Services Received): ASD Respite Services	0
ASD - Respite Services	Ministry-funded Agency Expenditures for Out-of-Home Services: ASD Respite Services	\$85,000

Other ASD Supports	# of March Break Applications: Other ASD Supports	0
Other ASD Supports	# of Days (Seasonal Camps Attended): Other ASD Supports	0
Other ASD Supports	# of reimbursements (hiring 1:1 supp workers to supp attendance-March Break camp):Other ASD Supports	0
Other ASD Supports	# of Reimbursements (March Break Camp Space): Other ASD Supports	0
Other ASD Supports	# of Individuals Served (Seasonal Camps): Other ASD Supports	0
Other ASD Supports	# of Individuals Served: Other ASD Supports	90
Other ASD Supports	Ministry-funded Agency Expenditures: Other ASD Supports	\$89,100

Component: DSSL - Adults' Community Accommodation (Central Region)

Service Name	Service Data Name	Target
DS Supported Group Living Settings	# of Bed Days Available: Group Living (directly operated)	35,770
DS Supported Group Living Settings	# of Beds: Group Living (directly operated)	98
DS Supported Group Living Settings	# of Individuals Served: Group Living (Direct Supportive Living)	93
DS Supported Group Living Settings	# of Individuals Served: Group Living (Direct Respite)	1
DS Supported Group Living Settings	# of Individuals Served: Group Living (Third party)	90
DS Supported Group Living Settings	# of Individuals Served: Group Living (Total)	185
DS Supported Group Living Settings	Group Living: Ministry-funded Agency Expenditures (Third party brokering/admin fee)	0
DS Supported Group Living Settings	Group Living: Ministry-funded Agency Expenditures (Third party contracts)	\$18,656,658
DS Supported Group Living Settings	Group Living: Ministry-funded Agency Expenditures (Total)	\$43,562,136

DS Supported Group Living Settings	# of Supportive Living Resident Days: Group Living (Direct Service)	33,945
DS Supported Group Living Settings	# of Respite Services Resident Days: Group Living (Direct Service)	730
DS Host Family Settings	# of Individuals Served: Host Family (total)	4
DS Host Family Settings	# of Individuals Served: Host Family (Respite)	0
DS Host Family Settings	Host Family: Ministry-Funded Agency Expenditures (Respite)	0
DS Host Family Settings	Host Family: Ministry- funded Agency Expenditures (Total)	\$573,712

Component: DSSL - Children's Community Accommodation (Central Region)

Service Name	Service Data Name	Target
Childrens Comm Living-Group Living Suppts	Group Living: Ministry-funded Agency Expenditures (Third party brokering/admin fee)	\$1,918,567
Childrens Comm Living-Group Living Suppts	# of Respite Resident Days: Group Living (Direct Service)	0

Component: Adults' DS Community Support Services (Central Region)

Service Name	Service Data Name	Target
DS Temporary Supports	TSF: Ministry funding flowed from your TPA to other agencies (not direct funding)	\$243,770
DS Temporary Supports	# of Individuals: TSF: TPA: Direct funding	0
DS Temporary Supports	# of Individuals (total): TSF	20
DS Temporary Supports	TSF: Ministry funding flowed from your TPA to clients/families (direct funding)	0
DS Temporary Supports	# of Individuals: TSF: funded agency-based service	20
DS Application Entity	# of FTE active assessors: Application Entity for the year	12
DS Application Entity	Application Entity: Ministry-funded Agency Expenditures	\$2,837,062
DS Caregiver Respite Services and Supports	# of Respite Spaces: Respite	0
DS Caregiver Respite Services and Supports	# of Individuals Served: Respite	26

DS Caregiver Respite Services and Supports	Respite: Ministry- funded Agency Expenditures	\$34,275
DS Community Participation Services and Supports	Passport Mentoring: Ministry- funded Agency Expenditures	0
DS Community Participation Services and Supports	# of Mentors: Passport Mentoring	0
DS Community Participation Services and Supports	# of Unmet Requests for Mentors: Passport Mentoring	0
DS Community Participation Services and Supports	# of Mentees: Passport Mentoring	0
DS Community Participation Services and Supports	Community Participation: Ministry- funded Agency Expenditures	\$150,133
DS Community Participation Services and Supports	# of Individuals Served: Community Participation	6
DS Professional and Specialized Services	# of Individuals Served: Specialized: Speech Therapy	40
DS Professional and Specialized Services	# of Individuals Served: Specialized: Non- Eligibility Psych Assessment or Counselling	36
DS Professional and Specialized Services	# of Individuals Served: Specialized: Eligibility Psych Review	0
DS Professional and Specialized Services	# of Individuals Served: Specialized: Eligibility Psych Assessment	0
DS Professional and Specialized Services	# of Individuals Served: Specialized: Behavioural Supports	50
DS Professional and Specialized Services	# of Individuals Served: Specialized (any service)	500
DS Professional and Specialized Services	# of Assessments Completed: Specialized: Eligibility Psych Assessment	0
DS Professional and Specialized Services	# of Reviews Completed: Specialized: Eligibility Psych Review	0
DS Professional and Specialized Services	Specialized: Speech Therapy: Ministry- funded Agency Expenditures	0
DS Professional and Specialized Services	Specialized: Non- Eligibility Psych Assessment or Counselling: Ministry-funded Agency Expenditures	\$439,913
DS Professional and Specialized Services	Specialized: Eligibility Psych Review: Ministry- funded Agency Expenditures	0

DS Professional and Specialized Services	Specialized: Eligibility Psych Assessment: Ministry-funded Agency Expenditures	0
DS Professional and Specialized Services	Specialized: Behavioural Supports: Ministry- funded Agency Expenditures	\$450,000
DS Professional and Specialized Services	# of Sessions Completed: Specialized: Non- Eligibility Psych Assessment or Counselling	150

Component: Children's DS Community Support Services (Central Region)

Service Name	Service Data Name	Target
Spec Comm Suppts-Child.-Serv Coord/Case Mgt.	# of Individuals Served: Service Coordination / Case Management	1,000
Spec Comm Suppts-Child.-Serv Coord/Case Mgt.	Service Coordination/Case Management: Ministry-funded Agency Expenditures	\$698,196
Spec Comm. Suppts-Child-Behaviour Intervention	# of Individuals Served: Behaviour Intervention	140
Spec Comm. Suppts-Child-Behaviour Intervention	Behaviour Intervention: Ministry-funded Agency Expenditures	\$48,557

Component: Services for Children and Youth with Complex Needs (Central Region)

Service Name	Service Data Name	Target
Family and Caregiver Skills Building and Support	# of Families: CYMH Family and Caregiver Skills Building and Support	0
Family and Caregiver Skills Building and Support	# of Hours of Indirect: Former CYMH Family and Caregiver Skills Building and Support	0
Family and Caregiver Skills Building and Support	CSN: Family and Caregiver Skills Building and Support: Ministry-funded Agency Expenditures	\$16,500
Family and Caregiver Skills Building and Support	# of Hours of Direct Services: Former CYMH Family and Caregiver Skills Building and Support	0

Family and Caregiver Skills Building and Support	# of Individuals: Sessions/Workshops/Training-Former CYMH Family & Caregiver Skills Building&Support	0
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Additional information regarding service data names is available in the Service Objectives Document.