

June 17<sup>th</sup>, 2022

Mr. Brian Swainson, Chief Executive Officer  
Sunbeam Community & Developmental Services  
2749 Kingsway Drive  
Kitchener, ON  
N2C 1A7

Dear Mr. Swainson:

**RE: AGENCY COMPLIANCE**

The Ministry conducts compliance inspections of all Ministry-funded service agencies under the *Services and Supports to Promote the Social Inclusion of Persons with Developmental Disabilities Act, 2008* (SIPDDA). The specific standards of care and safety requirements that agencies are required to comply with are set out in Ontario Regulation 299/10 Quality Assurance Measures (QAM) and/or in policy directives.

The primary purpose of an inspection is to assess service agency compliance with legislation and policy directives and to ensure that service agencies are fully aware of their responsibilities. Agencies may be provided with support to come into compliance.

Compliance inspections are intended to provide assurances to the Ministry, members of the public, stakeholders and individuals receiving services and supports that adults with developmental disabilities are receiving quality standards of care, in a safe and secure environment. Inspections are designed to be both transparent and fair. They are conducted systematically, using a consistent approach for all service agencies, for maximum thoroughness and equitableness.

I am writing with respect to the compliance inspection of your agency that took place from May 24<sup>th</sup>, 2022 through June 2<sup>nd</sup>, 2022. The Ministry is pleased to inform you that **Sunbeam Community & Developmental Services** was found to be **IN COMPLIANCE** with Ontario Regulation 299/10 of SIPDDA (Quality Assurance Measures) and/or policy directives applicable to MCCSS-funded services and supports for adults with developmental disabilities.

**Sunbeam Community & Developmental Services** will be responsible for managing any specific inquiries regarding the results of the compliance inspection.

The Ministry requires this letter to be posted in a public location within the agency.

Sincerely,



Kelly Huntington  
A/Manager  
Quality Assurance and Compliance Unit

- c. Ben Spengen, Board President, Sunbeam Community & Developmental Services  
Laura Thies, Chief Operating Officer, Sunbeam Community & Developmental Services  
Lourdes Toro, Community Living Services Director, Sunbeam Community & Developmental Services  
Diana Li, Program Supervisor, Central Regional Office  
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